

January 30, 2002

## **Update on Cataloging California Digital Documents**

### **General Approach**

The Shared Cataloging Program at UCSD is taking multi-pronged approach in the cataloging of California Digital Documents. All records are cataloged in OCLC. Official document call numbers are searched for in the California State Library catalog. Below is a brief overview of the different approaches to this project. The records for this project are processed through the normal SCP channels of serial and monographic files. All documents are identified by a note field in the bibliographic record: 599 NEW \$b cadocs \$c [date]

**1. Agency-by-agency from the Web perspective:** At the GovDocs meeting in June 2001 in San Diego, a list of CA State Agencies was compiled. The list was then ranked according to what the UC Government Information librarians wanted to have cataloged first.

UCSD is using this priority list to systematically analyze what is on each agency's website and to catalog appropriate materials, e.g., monographs, substantial reports and documents. The cataloger is using the bibliographic record for the print version, if one exists, and adding electronic information to that record.

**2. Agency-by-agency from the print perspective:** UCSD is also working from UCSD's print California documents backlog, cataloging the print and adding electronic information, where applicable, to the print record.

**3. Serials:** All serials found from either of the two approaches above are cataloged by a third cataloger.

**4. Databases:** All databases found from either of the two initial catalogers will be cataloged by me. UCSD will be using the electronic records for these materials.

### **Which California State Agencies Are Being Cataloged?**

UCSD is currently working on the following agencies:

Demographic Research Unit, California Department of Finance

Legislative Analyst's Office

Senate Office of Research

California Research Bureau

Bureau of State Audits

California Energy Commission

EPA's Department of Pesticide Regulation

### **Arrangement With The California State Library:**

We have made an arrangement with catalogers at the California State Library to assign official CalDocs call numbers (086 field) to those CalDoc materials that lack them. This will apply to all print materials, that have online versions. We will make sure they are in the SCP records and will enhance the OCLC records to incorporate them as well.

### **New Hire:**

A new cataloger has been hired to begin cataloging California documents with electronic content. Her name is Hanley Cocks and she will begin on January 2nd.