

**California State Library
Library Services and Technology Act**

Quarterly Narrative Report

Quarter:

- First quarter – Jul, Aug, Sept.
- Second quarter – Oct, Nov, Dec.
- Third quarter – Jan, Feb, Mar.

This report is due quarterly, thirty (30) days after each three-month period of the project's duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

**California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001**

Date: April 15, 2006

Grant Award ID #: 40-6410

1. **Grantee:** Kern County Library System
2. **Project:** Local History Digital Resources Project
3. **Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.** The second and third shipments, of 50 photographs each, were sent out and received back. Comments on the digitized images were submitted to Califa; image quality was excellent. The fourth and last shipment of 50 photographs, the majority of them from scrapbooks, was sent to the vendor and was reviewed after the vendor returned the photographs with the CD of digitized images. Comments regarding the photographs were submitted to Califa. Metadata has been completed for 150 photographs and successfully uploaded. David Gibbs participated in the March 16 conference call, confirming that our library's digitization project is on schedule. Many preservation supplies from the first supply order have arrived, and grant team members Margaret Pelz and Katherine Ross have been utilizing them for the protection and preservation of the fragile photographs. Additional preservation supplies were ordered. A brochure was compiled announcing the project. The online survey and community scan continued (see attached statistics). Margaret Pelz met with the California State University at Bakersfield History Dept, the Kern County Genealogical Society, Native Daughters of the Golden West and contacted the Kern County Historical Society about the Local History Digital Resource project and survey.
4. **Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period.** Digitized images from the fourth shipment will be evaluated, and comments will be submitted to Califa. David Gibbs will participate in any upcoming conference calls. Metadata will be completed. The publicity brochures will be printed and distributed throughout the library system and

through local historical, educational, and genealogical organizations, with additional brochures to be released after the digitized collection is posted online to the public and its Internet address finalized. Selected organizations will host presentations by grant team members discussing the digitization project. The online post-project survey will be posted to the library website, www.kerncountylibrary.org, and results will be tabulated. Subject headings and other access points for the collection will be finalized, and a collection description will be compiled. The digital asset submission package will be submitted. Cumulative results of the community scan and online surveys will be tabulated. The final narrative report and project evaluation will be completed.

- 5. Is the project on schedule as described and approved? yes no
- Is the project within budget as approved? yes no

If either box is checked "no", describe what corrective actions are being taken.

- 6. Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome? We do not foresee any significant constraints or problems.

7. Signature: David Gibbs Title: Librarian
(Please sign in blue ink)

8. Telephone: 661-868-0791 E-mail: david.gibbs@kerncountylibrary.org