

California State Library
Library Services and Technology Act

Quarterly Narrative Report

Quarter:

- First quarter – Jul, Aug, Sept.
- Second quarter – Oct, Nov, Dec.
- Third quarter – Jan, Feb, Mar.

This report is due quarterly, thirty (30) days after each three-month period of the project's duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001

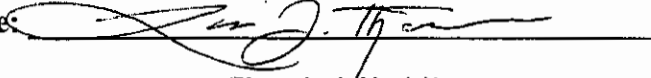
Date: January 24, 2005

Grant Award ID #: 40-6411

1. **Grantee:** Marin County Free Library
2. **Project:** Local History Digital Resources Program
3. **Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.** I. 58 items have been catalogued and uploaded to the CONTENTdm server. II. Another 42 items have been catalogued in the lhdrp metadata worksheet, awaiting the digitization of the second batch of photographs. III. 58 items from our collection have been scanned by Northern Micrographics. IV. On October 12, a community meeting announcing the California Room's participation in the LSTA grant took place at the Fairfax branch of the Marin County Free Library as a part of the Library Commission meeting that evening. It included an online demonstration of the OAC. V. On October 27, Laurie Thompson accompanied Diane Rosenberger (a member of her advisory panel) to describe the LSTA grant project to the Bay Area SLA group at their evening meeting. VI. Participated in quarterly LHDRP conference call.
4. **Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period.** Work on cataloguing and scanning the last 100 items for this project.
5. **Is the project on schedule as described and approved?** yes no
Is the project within budget as approved? yes no

If either box is checked "no", describe what corrective actions are being taken.

6. Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome?

7. Signature:  Title: Librarian, Anne T. Kent California Room
(Please sign in blue ink)

8. Telephone: 415-499-3661

E-mail: ljthompson@co.marin.ca.us