

California State Library
Library Services and Technology Act

Quarterly Narrative Report

DATE: 4-3-06
TIME: 11:00 AM

Quarter:

- First quarter – Jul, Aug, Sept.
- Second quarter – Oct, Nov, Dec.
- Third quarter – Jan, Feb, Mar.

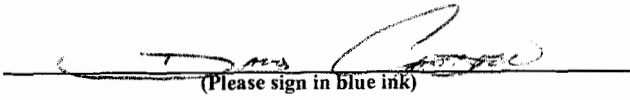
This report is due quarterly, thirty (30) days after each three-month period of the project’s duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001

Date: 4-3-06

Grant Award ID #: 40-6414

1. Grantee: Palos Verdes Library District
2. Project:
3. Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc. Shipped and received 3rd batch of photos. Photos look good. Adding photos and metadata to ContentDM. We now have 150 photos scanned, catalogued, and ready to go.
4. Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period. Repeat the same process for the 4th shipment. Beginning work on the collection description using the EAD standard.
5. Is the project on schedule as described and approved? yes no
Is the project within budget as approved? yes no
If either box is checked “no”, describe what corrective actions are being taken.
6. Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome?

7. **Signature:**  **Title:** Web Operations Librarian
(Please sign in blue ink)

8. **Telephone:** 310-377-9584 x284 **E-mail:** dcampbell@pvld.org