

**California State Library
Library Services and Technology Act**

Quarterly Narrative Report

Quarter:

- First quarter – Jul, Aug, Sept.
- Second quarter – Oct, Nov, Dec.
- Third quarter – Jan, Feb, Mar.

This report is due quarterly, thirty (30) days after each three-month period of the project's duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

**California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001**

Date: 01/03/06

Grant Award ID #: 40-6418

- 1. Grantee:** San Mateo Public Library
- 2. Project:** Local History Digital Resources Project
- 3. Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.**

Nov. 21, 2005 met with City's webmaster, Jenifer Forsyth, to explore using ContentDM's software as the backbone for a web-based exhibit featuring the 101st materials and the San Mateo Historical photos.

First shipment of photographs was submitted December 2, 2005 to the vendor for scanning, items were safely returned and the scanned files were accepted.

On Dec. 4, 2005 the Library Director, Ben Ocon, attended a reunion of veterans of the 101st Airborne in Redwood City, CA. At this event we distributed a flyer describing how the digital images will be utilized in an exhibit in our new Main Library scheduled to open in late Summer 2006. Copy attached.

Dec. 14, 2005 Advisory group met to review materials, and prioritize items for future shipments. Also discussed were what elements of the San Mateo/101st story should be emphasized. Plans for a video to accompany the digital photographs collection are being developed.

