

California State Library  
Library Services and Technology Act

Quarterly Narrative Report

1-20-12

Quarter:

- First quarter – Jul, Aug, Sept.
- Second quarter – Oct, Nov, Dec.
- Third quarter – Jan, Feb, Mar.

This report is due quarterly, thirty (30) days after each three-month period of the project’s duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

California State Library  
Budget Office – LSTA  
P.O. Box 942837  
Sacramento, CA 94237-0001

Date: October 24, 2005

Grant Award ID #: 40-6421

1. **Grantee:** Yuba County Library/Yuba County
2. **Project:** Local History Digital Resources
3. **Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.** Activities during the first quarter of this project have centered around training and selection of materials, based on the information learned during training, specifically copyright issues. Local historical groups within the community have been involved in discussions on what to include.
4. **Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period.** Second quarter activities will include inputting information into Excel spreadsheets to be used as a packing slip for materials and the actual shipping of materials to the selected vendor for scanning.
5. **Is the project on schedule as described and approved?**  yes  no  
**Is the project within budget as approved?**  yes  no

If either box is checked “no”, describe what corrective actions are being taken.

6. **Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome?** Highly recommend less time spent in overview lectures and more time spend with hands-on training activities, specifically the ContentDM software. Most of the

people I spoke with after our training, expressed similar frustrations in having only one day to work with the computer software.

7. **Signature:** Coren McCrory **Title:** Director  
(Please sign in blue ink)

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