

**California State Library
Library Services and Technology Act**

Quarterly Narrative Report

Quarter:

- First quarter – Jul, Aug, Sept.
- Second quarter – Oct, Nov, Dec.
- Third quarter – Jan, Feb, Mar.

This report is due quarterly, thirty (30) days after each three-month period of the project's duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001

Date: January 31, 2006

Grant Award ID #: 40-6421

1. **Grantee:** Yuba County Library
2. **Project:** Local History Digital Resources
3. **Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.** This has been a busy period preparing materials for shipment and becoming acquainted with the procedural requirements as well as the content management software.
4. **Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period.** Will continue with preparing, shipping and collecting meta-data for project materials. Additionally, this quarter will involve community groups in meeting to help provide details on the selected materials not currently documented in the library.
5. **Is the project on schedule as described and approved?** yes no
Is the project within budget as approved? yes no
 If either box is checked "no", describe what corrective actions are being taken.
6. **Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome?**

7. **Signature:** Coren McCrory **Title:** Director
(Please sign in blue ink)

8. **Telephone:** 530-749-7387

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