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BUDGETS

California State Library
Library Services and Technology Act

2006 NOV -6 AM 10:19 Quarterly Narrative Report

Quarter:

- First quarter – Jul, Aug, Sept.
 Second quarter – Oct, Nov, Dec.
 Third quarter – Jan, Feb, Mar.

This report is due quarterly, thirty (30) days after each three-month period of the project's duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001

Date: 10/19/06

Grant Award ID #: 40-6605

1. **Grantee:** Santa Fe Springs City Library
2. **Project:** Local History Digital Resources Project
3. **Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.** During this period, an advisory committee was formed to choose photographs for the project. This committee is also working on the City's 50th Anniversary sub-committee for a city historical book that is due out in May 2007. The committee met in September to choose the first 100 photographs to be digitized. The committee will meet next month to choose the next 100 photographs.
4. **Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period.** The photographs will be readied for shipment and cataloging of these items will begin. Acid-free shipping materials have been ordered and are due to arrive in October.
5. **Is the project on schedule as described and approved?** yes no
Is the project within budget as approved? yes no
 If either box is checked "no", describe what corrective actions are being taken.
6. **Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome?** None at this time.

7. **Signature:** Joyce Ryan **Title:** Librarian II
(Please sign in blue ink)

8. **Telephone:** 562-868-7738 **E-mail:** joyceryan@santafesprings.org