

**California State Library**  
**Library Services and Technology Act**

**Quarterly Narrative Report**

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**Quarter:**

- First quarter – Jul, Aug, Sept.**
- Second quarter – Oct, Nov, Dec.**
- Third quarter – Jan, Feb, Mar.**

**This report is due quarterly, thirty (30) days after each three-month period of the project's duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:**

**California State Library**  
**Budget Office – LSTA**  
**P.O. Box 942837**  
**Sacramento, CA 94237-0001**

**Date:** 10-25-07

**Grant Award ID #:** 40-6816

1. **Grantee:** Yorba Linda Public Library
2. **Project:** Local History Digital Resources Project
3. **Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.** Librarian Lynn Baden attended the first two workshops, the LHDRP Kick-Off meeting and the Digitization and Outsourcing meeting. The first 50 photos were chosen and examined for copyright status. They were scanned in case a member of the public had need of one of the pictures while the photo was at Northern Micrographics.

The Yorba Linda Public Library has asked the Historical Society to create a committee to help identify the people, places and dates of the photographs. The first three weekly meetings have taken place. This is our community involvement.

4. **Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period.** Continue to go to workshops and submit photos as scheduled on November 2. On November 16, Lynn Baden and volunteer Aaron Jamieson will go to a workshop on photograph cataloging at Loyola Marymount.
5. **Is the project on schedule as described and approved?**  **yes**  **no**  
**Is the project within budget as approved?**  **yes**  **no**

**If either box is checked "no", describe what corrective actions are being taken.**

6. Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome? none

7. Signature: \_\_\_\_\_

*Lynn J. Sadler*

(Please sign in blue ink)

Title: Librarian

8. Telephone: 714-777-2873 ext 6

E-mail: [lynnb@ylpl.lib.ca.us](mailto:lynnb@ylpl.lib.ca.us)