

L-2-15
California State Library
Library Services and Technology Act

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CALIFORNIA STATE LIBRARY
BUDGETS

Quarterly Narrative Report
LSTA Form 7

2009 JAN 30 PM 1:11

Quarter:

- First quarter – Jul, Aug, Sept.
 Second quarter – Oct, Nov, Dec.
 Third quarter – Jan, Feb, Mar.

This report is due quarterly, thirty (30) days after each three-month period of the project's duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001

Date: 01/15/2009

Grant Award ID #: 40-7002

1. **Grantee:** American Jewish University Ostrow Library
2. **Project:** LHDRP
3. **Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.** Selected photos for the project and collected copyright information for them. Entered information for the 200 photos selected into the Califa Data Entry Tool, sent off the pictures to Northern Micrographics to be digitized.
4. **Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period.** Complete Excel spreadsheet and upload to Content DM
5. **Is the project on schedule as described and approved?** yes no
Is the project within budget as approved? yes no
If either box is checked "no", describe what corrective actions are being taken.
6. **Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome?**

7. **Signature:**

Paul A. Miller

(Please sign in blue ink)

Title: Director of Library Services

8. Telephone: 310-440-1239

E-mail: pmiller@ajula.edu

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