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2009 AUG -3 PM 3: 58

Final Narrative Report
LSTA Form 9

This report is due thirty (30) days after the completion date of the grant period, on July 31. Note that failure to submit this report within the timelines of the grant program could jeopardize receipt of the final 10% grant payment. Mail a total of **THREE** copies of the report, one with original signature. Send to:

California State Library
Budget Office - LSTA
P.O. Box 942837
Sacramento, CA 94237-0001

Date 07/28/09

1. Grant Award ID # 40-7002

2. Project Title American Jewish University Photograph Archives

3. FY 2009

4. Total project period 7/1/08 to 7/31/09

5. Grantee American Jewish University

6. Address 15600 Mulholland Drive, Bel Air, CA 90077

7. Contact Jackie Ben-Efraim 8. Telephone/E-mail 310-440-1238
j.benefraim@gmail.com

9. Needs.

After the merger of the University of Judaism and the Brandeis-Bardin Institute, the newly formed American Jewish University had a wealth of photographic and other historical documents which needed to be preserved and and after their preservation, disseminated to the Jewish population of Greater Los Angeles which numbers over half a million people.

Applicant Jurisdiction:

Project Title: American Jewish University Photograph
Archives

10. Project abstract.

Through a Califa workshop, the director of Osrow Library, American Jewish University, Paul Miller, became aware of LHDRP and the advantages of organizing and preserving historical photographs and documents digitally. With the merger of the University of Judaism and the Brandeis-Bardin Institute into the newly formed American Jewish University, there was a need to share the history of the two institutions, even though they often overlapped. Our goal was to digitize and create metadata for 200 objects out of the thousands in our archives, along with learning how to use the Content DM program, and making these digital objects available through our Website. Another merger, that with the Jewish Community Library, will bring a larger number of patrons to our Website on a daily basis.

To date, we have completed the digitization of 187 photographs with thorough metadata for most of them, including the names of people depicted. The photographs were widely distributed throughout the Jewish community prior to LHDRP's official launch of our page in order to help identify Jewish leaders from our past. Flyers informing the attendees of the Jewish Book Fair at our campus about this project and asking for their help in identifying people were also passed out. At the completion of the digitization, we had a ribbon-cutting ceremony to reveal the pictures on line, inviting the staff and students of American Jewish University along with the Rothschild family who so kindly donated the copyright to the professional photographs of their well-known father, Otto Rothschild.

As a result of the grant we now have more in-house knowledge in the area of digitization and can include digitization work among our Library services. We especially look forward to future projects, including work with the Shub Documentation Center, a huge clippings file that documents worldwide as well as local Jewish life and culture.

Applicant Jurisdiction: American Jewish University Photograph Archives
Project Title: _____

11. Project accomplishments.

Under the auspices of LHDRP, we were able to digitize 187 objects that depict the history of the American Jewish University. During the period these photographs were assembled, forgotten history of both insitutions that make up AJU were brought back to the forefront of our community. Our library users access our collection extensively online via our library's homepage, and we will be linking the library's home page to our LHDRP collection so that a wider group of clients can access these photographs for both pleasure and scholarly work.

Applicant Jurisdiction: American Jewish University Photograph Archives

Project Title: _____

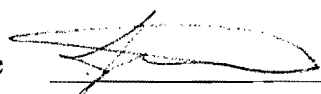
12. Subjective evaluation.

LHDRP has been a success in teaching us the ins and outs of digitizing materials, and how to create metadata through CONTENTdm. The materials distributed to us for the task were very clear and helpful, but more importantly, all of the staff at CDL have been extraordinarily accessible and helpful from start to finish. No problem was too small for the staff, and was handled with great efficiency. The conference calls gave us an opportunity to touch base with both the staff at CDL and the other participants without taking the time to travel. In fact, my only criticism is that the class on CONTENTdm was a month prior to actually starting work on the program, which left too much time to forget things. In the future, I would have the program available on the participants' computers immediately after that workshop. Here at AJU, we did not include the advisory committee on the progress of the project; they were only involved in the selection and copyright clearance phase of the project.

13. Project continuation.

We plan to continue adding to the project through a different provider of CONTENTdm and we have a separate grant to cover the digitization of the Shub Documentation Center,

14. Signature/Date



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