

L-7 1B

California State Library
Library Services and Technology Act

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BUDGETS

Quarterly Narrative Report
LSTA Form 209 MAY -1 AM 8:41

Quarter:

- First quarter – Jul, Aug, Sept.
- Second quarter – Oct, Nov, Dec.
- Third quarter – Jan, Feb, Mar.

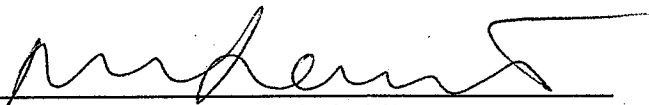
This report is due quarterly, thirty (30) days after each three-month period of the project's duration. Note that failure to submit these reports within the timeline of the grant program could jeopardize receipt of the final 10% grant payment. Submit ORIGINAL (please sign in blue ink) and TWO copies of the report to:

California State Library
Budget Office – LSTA
P.O. Box 942837
Sacramento, CA 94237-0001

Date: 4/27/2009

Grant Award ID #: 40-2007

1. **Grantee:** San Diego State University Library
2. **Project:** LHDRP
3. **Describe significant events of this project report period. Relate activities to specific project objectives. Attach project statistics, publicity, publications, etc.** All images have been scanned, and the digital files received. Since the shipping of the glass lantern slides became problematic, we decided to select paper prints from a collection of San Diego Historical Photographs for our final shipment. These photos fit in well with the scope of the project and will be of high interest to our users. Metadata for all images has been created, we are doing the final proof-reading before uploading.
4. **Outline planned activities for the next quarter. Note: if these differ from activities proposed in the application for this period.** This quarter will we complete the uploading of the images and metadata to the Califa server. We will extract the metadata records for upload into our local image management system. We will create a web site entry into our local image management system for these images. We will advertise the availability of the images.
5. **Is the project on schedule as described and approved?** yes no
Is the project within budget as approved? yes no
 If either box is checked "no", describe what corrective actions are being taken.
6. **Note any other present constraints or foreseeable problems that may affect the outcome of the project. How can such problems be overcome?** No problems are foreseen.

7. Signature: 
(Please sign in blue ink)

Title: Digital Collections Librarian

8. Telephone: 619.594.2656

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