## Web Helpline Feedback Summary – October 2001

#### 1 Summary

A total of 80 comments/feedback for October 2001 were examined (approximately half the month). The feedback includes those collected from the CDL-hosted databases and CDL directory feedback forms.

Most problems/observations related to Technical issues (21%) (primarily external vendor sites down and problem accessing e-content), Access to Electronic Content (20%) (either directly related to obtaining a password or users wanting to know how they can remotely access electronic content), this was followed by Feature/Function (16%) (primarily related to Request and Update), Access to Physical Content (9%) and Reference Help (7%). Note: two new categories were added to track feedback related to the A&I Transition and the Melvyl Transition; there were 5 feedback in the sample data related to the A&I Transition

Frequency of use was primarily unknown (55%), followed by repeat users (26%). With regards to patron status, unknown was the largest percentage (54%), then student (16%), faculty (11%), visitor and staff (each 10%). Regarding campus affiliation—unknown was the largest category (33%), followed by UCLA (13%) and UCD (11%); the remaining campuses named were all under 9%. Unknown (66%) was the highest category for the database in use when the feedback was sent; the Melvyl Union Catalog (21%) was the next highest, the remainder were primarily locally mounted databases, most under 6%.

### 2 Categories Definitions

The Main Categories (Section 2.1) summarize user problems/observations and the Sub Categories (Section 2.2) indicate the CDL service or tool the user was using (*note*: a tool or service is indicated only if it is mentioned in the feedback).

#### 2.1 Main Categories (Assignment to each Response is Required)

**Access to Electronic Content** – Authentication/authorization (how to get a password; current password expired, where to renew passwords; proxy server questions); user has found an item and now would like to have a copy of it sent to them; specific questions about how to access materials remotely.

**Access To Physical Content** – Interlibrary Loan (ILL) – a user has found a physical resource (e.g., book, film, dissertation) and would like a copy sent to her/him.

**Reference Help** – Questions regarding how to find materials on a particular topic (e.g., I would like to find materials on X topic, can you help me?)

**Help Screens/Online Documentation** - Suggestions for material for help screens, comments on usefulness of help (it does not include issues related to a user asking for help, see Feature/Function or Reference Help).

**Interface/Usability** – Comment on aspects of the site that are confusing/misleading; labels that are not helpful; terms used in the interface that are confusing (e.g., acronyms that are not explained); error messages that are confusing, unhelpful.

**Technical (includes Performance/Reliability)** - problems related to the functioning of the system; when, in the users opinion, something is not working; bugs/errors in the system; reporting down resources; system times out/crashes; broken URLs

**Feature/Function** – Related to the use of a feature, NOT content; user has questions about how to use a feature/function or suggestions of modifications that would improve a feature.

**New Content** – Suggestions for new content

**Errors in Content** – Includes typos in content; missing content; full text that is not available that should be, such as late journal issues.

**Other** - refers to random questions/comments; some examples include questions from library staff about how to link directly to the CDL resources, how to access the Melvyl Z39.50 server; questions about NRLF/SRLF and positive comments.

**A&I Transition** – New, temporary category during the Abstracting and Indexing Databases Transition; includes comments and questions related the transition

**Melvyl Transition -** New, temporary category during the transition of the new Melvyl platform; includes comments and questions related the transition

#### 2.2 Sub Categories (Optional)

- Display
- Download
- Email
- Print
- Profile
- Reference Management systems (e.g., Endnote, Procite)
- Request
- Save
- Saved Lists
- Search
- Search history
- Searchlight
- Update



# 3 Feedback Category Summary

PRIMARY CATEGORIES	OCCURRENCE	PERCENTAGE
Technical	17	21%
External Vendor site down (new	) 6	
Problems Accessing E-content	4	
Crash	2	
Broken Links	2	
Request	1	
Search	1	
Update	1	
Access to Electronic Content	16	20%
Feature/Function	13	16%
Request	5	
Update	4	
Profile	2	
Download	1	
SearchLight	1	
Access to Physical Content	7	9%
Reference Help	6	7%
Other	6	7%
A&I Transition (new)	5	6%
Interface/Usability	5	6%
Error in Content	5	6%
New Content	1	1%
TOTAL	81	100%

# 4 Frequency of Use

FREQUENCY OF USE	OCCURRENCE	PERCENTAGE
First	15	19%
Repeat/Frequent	21	26%
Unknown	44	55%

## 5 User Status

STATUS	OCCURRENCE	PERCENTAGE
Faculty	9	11%
Staff	7	9%
Student	13	16%
Unknown	43	54%
Visitor	8	10%

## 6 Campus

CAMPUS	OCCURRENCE	PERCENTAGE
UCB	6	8%
UCD	9	11%
UCI	6	8%
UCLA	10	13%
UCR	4	5%
UCSB	3	4%
UCSC	1	1%
UCSD	4	5%
UCSF	6	8%
Unknown	26	33%
UCOP	1	1%
International	3	4%
Stanford	1	1%

## 7 Database In Use

DATABASE	OCCURRENCE	PERCENTAGE
INSPEC	1	1%
MAGS	4	5%
Medline	2	3%
Melvyl	17	21%
PE	1	1%
PsycINFO	2	3%
Unknown	53	66%