

CDL Activity Evaluation Checklist	Yes	No	Notes
<p><b>NOTE:</b> The CDL Service Evaluation Checklist is intended as a tool to suggest prompts for analysis when considering <i>potential</i> initiatives, opportunities or services, or when assessing <i>existing</i> initiatives or services. Because evaluative criteria are dependent upon the maturity level of an initiative, not all items in the checklist are relevant to a given activity. The checklist is not intended as a scorecard, rather as a structure within which we can examine where to</p>			
<p><b>Proposal / Service Name:</b></p>			
<p><b>Reviewer Name(s):</b></p>			
<p><b>Review Date:</b></p>			
<p><b>Basic Requirements</b></p>			<b>Notes</b>
	<b>Yes</b>	<b>No</b>	
<p>Initiative is aligned with current UC Libraries goals and priorities in a meaningful way. (See: <a href="http://libraries.universityofcalifornia.edu/about/vision-and-priorities">http://libraries.universityofcalifornia.edu/about/vision-and-priorities</a> )</p>			
<p>Initiative meets the demonstrated (evidence based) need of UC faculty, students or stakeholders.</p>			
<p>initiative.</p>			
<p>compliance.</p>			
<p>Initiative sparks the interest/passion of CDL staff.</p>			
<p><b>Factors</b></p>			<b>Notes</b>
<p><b>A. Participation - local, systemwide, national, network levels</b></p>	<b>Yes</b>	<b>No</b>	
<p>Initiative holds opportunity for co-development across CDL programs, with UC campus libraries or with other partners.</p>			
<p>Initiative advances collaborative relationships with strategic partners or communities.</p>			
<p>indicates there is not a viable network-based alternative to the initiative.</p>			
<p>An investigation into similar UC campus-level services has been conducted and options assessed.</p>			
<p>Initiative supports or is embedded within existing national/network level initiative.</p>			
<p>Initiative does not create or reduces redundancy within the CDL service portfolio.</p>			
<p><b>B. Benefits to and impacts for UC populations</b></p>	<b>Yes</b>	<b>No</b>	
<p>Initiative meets the demonstrated (evidence based) need of one or more primary UC population.</p>			
<p>departments.</p>			
<p>Initiative benefits multiple audiences within UC or the need is systemwide.</p>			
<p>Initiative benefits non-UC audience of importance to the broader UC mission.</p>			

Positive impacts of initiative are expected to be realized within 2-3 years.			
Positive impacts of initiative are expected to continue in the long term.			
<b>C. Financial viability</b>	<b>Yes</b>	<b>No</b>	
Initiative holds potential to garner financial support from granting agencies.			
Initiative holds potential to generate revenue or cost savings for CDL within 2-3 years.			
Initiative holds potential to generate revenue or cost savings for UC campus libraries within 2-3 years. campuses.			
<b>D. Opportunity dynamics</b>	<b>Yes</b>	<b>No</b>	
Initiative is a unique opportunity or unlikely to occur again. across the environment.			
Initiative provides CDL with opportunity to rationalize CDL infrastructure. leadership.			
Initiative improves CDL's ability to introduce future innovations.			
Initiative is in response to a demonstrated need not yet or no longer supported by the marketplace.			
<b>E. Risks</b>	<b>Yes</b>	<b>No</b>	
Initiative enables CDL to comply with regulations or to minimize legal risk.			
Initiative is not controversial within UC or with CDL partners, collaborators or granting agencies.			
Opportunity cost to not supporting initiative is high; value potentially outweighs risk.			
<b>F. Other considerations</b>			
<i>Use this space to list other factors that should be considered.</i>			
<b>Overall Assessment</b>			
<b>Gradients of Agreement</b>	<b>Select One</b>		
Full endorsement - "I love it!"			
Endorsement with minor concerns - "Basically I like it. I would love it if..."			
Agreement with reservation - "I can live with it. This is what would make it better..."			
Don't like but won't block - "Disagree but will support group's decision. Let's move forward but			
Cannot support - "I cannot support the proposal. I have serious concerns about..."			